



# Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811  
Phone 410-641-2770 Fax 410-641-2316  
www.berlinmd.gov



## BERLIN, MARYLAND

**Mayor**  
Wm. Gee Williams, III

**Vice President**  
Elroy Brittingham, Sr.

**Council Members**  
Dean Burrell, Sr.  
Lisa Hall  
Troy Purnell  
Thomas L. Gulyas

**Town Attorney**  
David Gaskill

**Town Administrator**  
Laura Allen

## MAYOR AND COUNCIL MEETING

**MONDAY, FEBRUARY 8, 2016**

**COUNCIL CHAMBERS – BERLIN TOWN HALL  
10 WILLIAM STREET  
BERLIN, MD 21811**

EXECUTIVE SESSION.....6:00 PM

REGULAR SESSION .....7:00 PM

*Anyone having questions about the meetings mentioned above or needing special accommodations should contact Laura Allen, Town Administrator at (410) 641-4144. Written materials in alternate formats for persons with disabilities are made available upon request.*

TTY users dial 7-1-1 in the State of Maryland.  
TTY users outside Maryland dial 1-800-735-2258



**BERLIN MAYOR AND COUNCIL  
MEETING AGENDA  
Monday, February 8, 2016**

- 6:00 PM EXECUTIVE SESSION – BERLIN TOWN HALL**
- a. Pursuant to Section §3-305(b)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
  - b. Pursuant to Section §3-305(b)(8) To consult with staff consultants, or other individuals about pending matters or potential litigation;
- 7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers**
1. Approval of the Minutes for:
    - a. Executive Session of 1/25/16
    - b. Statement of Closure 1/25/16
    - c. Regular Session of 1/25/16
  2. Fence Request – Cannery Village - Barry Jarmon
  3. Motion of Mayor and Council 2016-08: Cooperative Agreement with The Nature Conservancy – Mike Dryden
  4. Motion of Mayor and Council 2016-09: Burley Oak – Presentation of ‘Explore Berlin Festival’s - Bryan Brushmiller
  5. Motion of Mayor and Council 2016-10: 2016 Special Events– Economic and Community Development Director – Ivy Wells
  6. Historic District Commission Appointment Recommendations – Mayor Williams
  7. Departmental Reports
    - a. Finance Director – Natalie Saleh
    - b. Water Resources/Public Works – Jane Kreiter
    - c. Administrative Services Director – Mary Bohlen
    - d. Electric – Tim Lawrence
    - e. Police – Arnold Downing
    - f. Planning – Dave Engelhart
    - g. Managing Director – Jeff Fleetwood
    - h. Economic and Community Development– Ivy Wells
  8. Town Administrator’s Report
  9. Comments from the Mayor

10. Comments from the Council

11. Comments from the Public

12. Comments from the Press

13. Adjournment



**BERLIN MAYOR AND COUNCIL  
MEETING MINUTES  
Monday, January 25, 2016**

**6:30 PM EXECUTIVE SESSION – BERLIN TOWN HALL**

- a. Pursuant to Section §3-305(b)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- b. Pursuant to Section §3-305(b)(10) To discuss public security, if the public body determines that the public discussion would constitute a risk to the public or to public security, including (i) the deployment of fire and police services and staff, and (ii) the development and implementation of emergency plans.

**7:12 PM REGULAR SESSION – Berlin Town Hall Council Chambers**

- 1. Approval of the Minutes for:
  - a. Executive Session of 1/11/16

On the motion of Councilmember Gulyas, the Executive Session minutes of January 11, 2016 were approved by the following vote:

Name	Counted toward Quorum			Present but recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Lisa Hall	X				
Troy Purnell	X				
Thom Gulyas	X				
<i>Voting Tally</i>	5	0			

- b. Mayor read the Statement of Closure for 1/11/16
- c. Regular Session of 1/11/16

On the motion of Councilmember Gulyas, the Regular Session minutes of January 11, 2016 were approved by the following vote:

Name	Counted toward Quorum			Present but recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Lisa Hall	X				
Troy Purnell	X				
Thom Gulyas	X				
<i>Voting Tally</i>	5	0			

2. Presentation: Atlantic General Hospital 2016 – Michael Franklin, President and CEO  
Mr. Franklin

Mr. Franklin showed a very informative PowerPoint presentation with handouts outlining the upcoming year’s goal for Atlantic General Hospital. There have been advances and cost saving efforts in numerous areas. Councilmember Hall thanked Mr. Franklin for outstanding care in the community. Councilmember Burrell complimented the leadership of the hospital and the systems in place. Additionally, Councilmember Brittingham stated as a member of the Board of Directors he has seen many changes and sees the hospital out in the community with outreach meetings. Mayor Williams echoed, from Mr. Franklin’s presentation, that personal health and personal behaviors are a large contributing factor to our community’s health. This opens the door for more coordinated events between Berlin and Atlantic General Hospital. The Berlin Health Fair has been an outstanding success and the Town hopes for more exposure for health displays and services at more Town events where healthy living education would be appropriate.

3. Special Events Approval:  
a. Spring Celebration - Chamber of Commerce - Larnet St. Amant, Director

This will be Ms. St. Amant’s first year as Director of the Chamber for this event. The event is April 9, 2016, and very kid friendly. There will be entertainment on the stage from approximately 10:00 A.M. until 5:00 P.M.

On the motion of Councilmember Purnell, the Chamber of Commerce’s Spring Celebration was approved by the following vote:

Name	Counted toward Quorum			Present but recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Lisa Hall	X				
Troy Purnell	X				
Thom Gulyas	X				
<i>Voting Tally</i>	5	0			

b. 5K for the ARTS – Worcester County Arts Council – Erica Uebell

Ms. Uebell presented on behalf of the Worcester County Arts Council. This is the second annual 5K for the ARTS and serves as a membership drive for the non-profit group.

On the motion of Councilmember Burrell, the Chamber of Commerce’s Spring Celebration was approved by the following vote:

Name	Counted toward Quorum			Present but recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Lisa Hall	X				
Troy Purnell	X				
Thom Gulyas	X				
<i>Voting Tally</i>	5	0			

4. Motion of Mayor and Council 2016-05: Adopting Records Retention and Disposal Policy – Mary Bohlen, Administrative Services Director.

Ms. Bohlen explained that this is the first ‘formal’ policy for the Town. Each department has what works best for them, but this will solidify what needs to be kept from a legal standpoint and what can be destroyed. Councilmember Gulyas questioned what ‘off-site’ storage was, was it a warehousing facility? Ms. Bohlen explained that there are sheds at the Schoolfield Street location that serve as off-site storage.

On the motion of Councilmember Gulyas, the Records Retention and Disposal Policy was approved by the following vote:

Name	Counted toward Quorum			Present but recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Lisa Hall	X				
Troy Purnell	X				
Thom Gulyas	X				
<i>Voting Tally</i>	5	0			

5. Motion of Mayor and Council 2016-06: Approving revised Betts and Holt Engagement (Electric Utility Special Counsel) - Laura Allen, Town Administrator

This contract is for representation for Electric Issues related to the Public Service Commission (PSC). This addresses the current rates, some of what went up for attorneys. The rate for assistants and associates work went down. Our representative, Jill Barker has been very helpful in the negotiation of this contract and PSC items in general and when we applied for rate reduction.

On the motion of Councilmember Brittingham, Motion 2016-06 approving the Betts and Holt Engagement was passed by the following vote:

Name	Counted toward Quorum			Present but recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Lisa Hall	X				
Troy Purnell	X				
Thom Gulyas	X				
<i>Voting Tally</i>	5	0			

6. Resolution 2016-02: Objecting to Offshore Seismic Testing – Laura Allen, Town Administrator

This endeavor was brought to Ms. Allen’s attention of by Matt Heim, of Assateague Coastal Trust and Ms. Allen thanked him for that. Mayor Williams noted that this was right at our backdoor in the Atlantic Ocean. This is an unknown environment impact. This Resolution makes Berlin the 102<sup>nd</sup> Town on the coast between Florida to Maine to oppose Offshore Seismic Testing per Mr. Heim. Ms. Allen and Mr. Heim will meet at a later time to see what the next step is.

On the motion of Councilmember Burrell, the Resolution to object to Offshore Seismic Testing passed by the following vote:

Name	Counted toward Quorum			Present but recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Lisa Hall	X				
Troy Purnell	X				
Thom Gulyas	X				
<i>Voting Tally</i>	5	0			

7. Motion of Mayor and Council: 2016-07 Approving the Technical and Cost Proposal- Environment Support from EA Engineering in the amount of \$63,896.55 – Laura Allen, Town Administrator

There was an Environment Assessment Phase I and Phase II done as part of due diligence on behalf on the Town. The Town is at the phase where the former Tyson property, now known as Berlin Park needs to go through the voluntary cleanup process to upgrade the usage from industrial to recreational. We are in the process of preparing an application for the voluntary cleanup. There is likely to be more testing needed during that application process and to refresh Phase I of the environmental assessment; these funds will enable more testing on the lagoons, specifically with the goal of remediating the lagoons. Included in the proposal is money for EA to work with the lagoons with an eye towards determining what costs we will need to remediate the ponds. Mayor Williams notes this is the first of many first steps to make the property something for the Town to enjoy for many generations to come.

On the motion of Councilmember Hall, the Technical and Cost Proposal –Environmental Support from EA Engineering has passed by the following motion:

Name	Counted toward Quorum			Present but recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Lisa Hall	X				
Troy Purnell			1		
Thom Gulyas	X				
<i>Voting Tally</i>	4	0	1		

8. Departmental Reports

a. Finance Director – Natalie Saleh

The Tyler Technologies trainings are going according to schedule; there is a continuation of the reconstruction of chart of accounts. On February 1, 2016, Tyler will be going computer to computer to download software by Card’s Computers. The learning by staff is moving forward and the Town is on track to be ‘live’ by summer. Ms. Saleh encourages Councilmembers to please feel free to browse Tyler U to look at the computerized software. On Friday, 1/29/16, the Finance Department will attend the GFOA conference. On March 1, 2016, the Finance Department will begin working on the FY17 budget.

b. Water Resources/Public Works – Jane Kreiter

It was an eventful weather weekend. Public Works and Water Resources logged in approximately two-hundred staff hours. The department picked up ten loads of salt from SHA. The approximate precipitation falls were 4 inches of snow on Saturday, followed by 2.5 inches of rain, following by another 4.5 inches of snow. There was one tree down due to soft ground, but no significant damages. Mayor Williams asked Ms. Kreiter to pass on to staff, thanks for a job well done and to the pride that shows through. Ms. Kreiter assured that she would pass the comments and thanks on to the staff.

c. Administrative Services Director – Mary Bohlen

The Arts and Entertainment District and the Parks Commission are partnering this year for the summer movies series. The movies will take place on six alternating Saturday's. The first and last movies will be shown downtown, and the others will be alternated between Stephen Decatur and Henry Park.

d. Electric – Tim Lawrence

Mr. Lawrence reported that the Department did some extra tree trimming and just in time for the bad weather. One tree was down due to soft ground, it hit the three phase overhead line and broke the cross arm off the pole and affected approximately 140 customers. There were two major outages due to the storm. Saturday morning from 4 A.M. until 10 A.M. and then another from Saturday at noon until 1:09 P.M; located at Branch and Rt. 113. Councilmember Hall thanked the Electric Department for all their hard work in the inclement weather.

e. Police – Arnold Downing

Staff was prepared before and after the event. The roads were cleaned up quickly, the public stayed off the roads and businesses and churches used good judgement in closing.

f. Planning – Dave Engelhart

The Planning Commission met and okayed the final portion of the site plan for the new Berlin Police Department. Mayor Williams asked if a reasonable construction permit timing could be by mid- March. The March permitting is still on schedule. Bidding processes during February; and then construction by mid-summer. Mr. Engelhart said absolutely, the permitting could be in process and bidding done concurrently. Arby's/ Royal Farms, the paperwork is moving forward. The new Arby's plans to be open Summer of 2016 while the existing Arby's is open.

g. Managing Director – Jeff Fleetwood

Mr. Fleetwood stated that there are three things going on in the Managing Directors office at the moment.

1/27/16	Meeting with Health Care Broker
1/28/16	10AM – 12:30 AM – Anti-harassment training
1/29/16	Power Plant re-evaluate generators

h. Economic and Community Development– Ivy Wells

Ms. Wells stated that she had been on vacation during the last week and had a minimal report. The department continues to work on business facade grant applications. Resident and visitors alike will notice some changes in the downtown as some businesses are moving around.

9. Town Administrator's Report

There are no purchase orders to approve. Ms. Allen would like to echo the thanks to each and every department during the recent weather event. It was also announced that AMP has decided to have their annual board meeting here in Berlin in July. They will be meeting in the Council Chambers. We are one of one hundred and thirty two AM power providers. It is a great honor to be able to help them host their meeting and showcase the Town of Berlin.

10. Comments from the Mayor

Mayor Williams took this time to praise all staff for the works completed during the recent holiday festivities right up to the most recent weather event.

11. Comments from the Council

Gulyas – none

Hall - none

Brittingham – Being on the school grounds during the most recent bomb threats, Councilmember Brittingham praised the Police Department for being right on point in their response and methods.

Burrell – none

Purnell – none

12. Comments from the Public - none

13. Comments from the Press - none

14. Adjournment – On the motion of Councilmember Burrell, the regular meeting was adjourned @ 8:15 and the Executive Session was reconvened.

Respectfully Submitted,

Vicki Magin  
Administrative Assistant

Fence Request  
Cannery Village  
Barry Jarmon



**MOTION OF THE MAYOR AND COUNCIL No. 2016-08**

A motion of the Mayor and Council of the Town of Berlin approving the Cooperative Agreement between The Nature Conservancy and the Town of Berlin.

The parcels of land located in Berlin, County of Worcester, State of Maryland containing 196.23 acres, more or less and being a portion of that parcel more particularly described in a deed recorded in Book 1744, Page 49; Book 1484, Page 552; and Book 1833, Page 32 in the Worcester County Registry of Deeds and also being show as Map 30, Parcel 47; Map 23, Parcel 27; and Map 23, Parcel 26 on the Assessor's maps of Worcester County. The agreement in question shall be in effect for ten (10) years.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ opposed, with \_\_\_\_\_ abstaining.

\_\_\_\_\_  
Elroy Brittingham, Sr. Vice President

\_\_\_\_\_  
Wm. Gee Williams, III, Mayor

ATTEST: \_\_\_\_\_  
Laura Allen, Town Administrator

## COOPERATIVE AGREEMENT

This is an agreement between the Town of Berlin having a mailing address of 10 William Street Berlin, Maryland 21811 (“Cooperators”), and THE NATURE CONSERVANCY, a nonprofit corporation organized under the laws of the District of Columbia, having its principal office at 4245 North Fairfax Drive, Arlington, Virginia 22203-1606, and maintaining a Maryland Field Office at 5410 Grosvenor Lane, Suite 100, Bethesda, Maryland (“Conservancy”).

### RECITALS:

A. The Conservancy is working to improve the hydrology, water quality and wildlife habitat in the Pocomoke River watershed in Wicomico, Worcester, and Somerset Counties, Maryland, by breaching man-made levees to reconnect the floodplain and the river.

B. The Cooperators are the owners of certain land located in Worcester County, Maryland along the man-made channel in the Pocomoke River watershed, which property is legally described in the attached Exhibit A (the “Property”).

C. The Cooperators are also committed to improving the hydrology, water quality and wildlife habitat in the Pocomoke River watershed and are willing to permit the Conservancy to implement the design, permitting and breaching of the levees, as described below, on the Property for such purposes.

### AGREEMENT:

In order to cooperate in enhancing the hydrology and function of floodplains along the Pocomoke River which will result in increased flood storage, improved water quality and enhanced wildlife habitat, the Cooperators and the Conservancy agree as follows:

1. Design and Implementation. The Conservancy, and its respective employees, invitees, and agents shall be entitled to enter onto the Property for the purpose of the planning, design, permitting, and excavation and inspection of portions of the existing levee on the Cooperators’ Property and as further described on the map of the Property attached as Exhibit B (the “Project”). The Conservancy will obtain the approval of the Cooperators primary contact so the Cooperators are aware of, and in agreement with, the permitting and design of the Project as well as the timing of the actual work. The Project will be considered complete when the Conservancy has verified that the levee has been breached in accordance with the construction design plans.
2. Term of Agreement. This agreement shall begin upon execution by both parties and shall remain in effect for ten (10) years.
3. Consideration. The Cooperators hereby agree to allow the installation of the Project on the Property and to perform their obligations under this agreement. Cooperators further agree not to remove, alter or modify the Project, nor engage in any activities that would compromise the stability or longevity of such Projects, for a minimum of ten (10) years from the execution of this agreement.

As further consideration, Cooperators agree that any forest management activities on the

Property be directed by a MD licensed professional forester and will not negatively impact the goals of the Project by increasing the velocity of water through the site which may compromise the integrity of the breaches. The Cooperator will provide a copy of the harvest plan to TNC three weeks prior to the initiation of any timber harvesting activity within the Project area.

If the Cooperators fail to perform their obligations under the terms of this agreement, the Cooperators shall pay the Conservancy an amount equal to all sums paid by the Conservancy toward the cost of the Project.

4. Access to the Property. The Conservancy, and its employees and agents may enter upon the Property during the term of this agreement to plan, design and inspect the Project, to conduct management activities in order to maintain the Project, and to determine whether Cooperators are complying with the terms of this agreement. After the project has been considered complete, as defined in Paragraph 1, the Conservancy, and its employees and agents shall visit and inspect the Project site one time per calendar year for the term of this agreement. The Conservancy, and their employees and agents may cross the remainder of the Cooperators' property to gain access to the Property. The Cooperators will be notified prior to all site visits.
5. Permit Applications. The Cooperators authorize the Conservancy to complete, sign on behalf of the Cooperators and submit any applications for permits that may be required to install the Project and will cooperate with the Conservancy in the permitting process as necessary.
6. Contacts. The primary contacts at the Conservancy for Cooperators will be Mike Dryden (429 Virginia Ave., Salisbury, MD 21801, 410-251-5620, mdryden@tnc.org) and Amy Jacobs (114 South Washington St., Suite 102, Easton, MD 21601, 443-521-3034, ajacobs@tnc.org). The Conservancy may notify the Cooperators of other contact persons from time to time. The primary contact for the Cooperators is Water Resources/Public Works Director Jane Kreiter (jkreiter@berlinmd.gov).
7. Binding Effect/Amendments. This agreement shall become binding when signed by the parties. This agreement contains the entire agreement of the parties and no amendment shall be effective except in writing signed by both parties.

COOPERATORS:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

THE NATURE CONSERVANCY

By: \_\_\_\_\_  
Elizabeth Gray

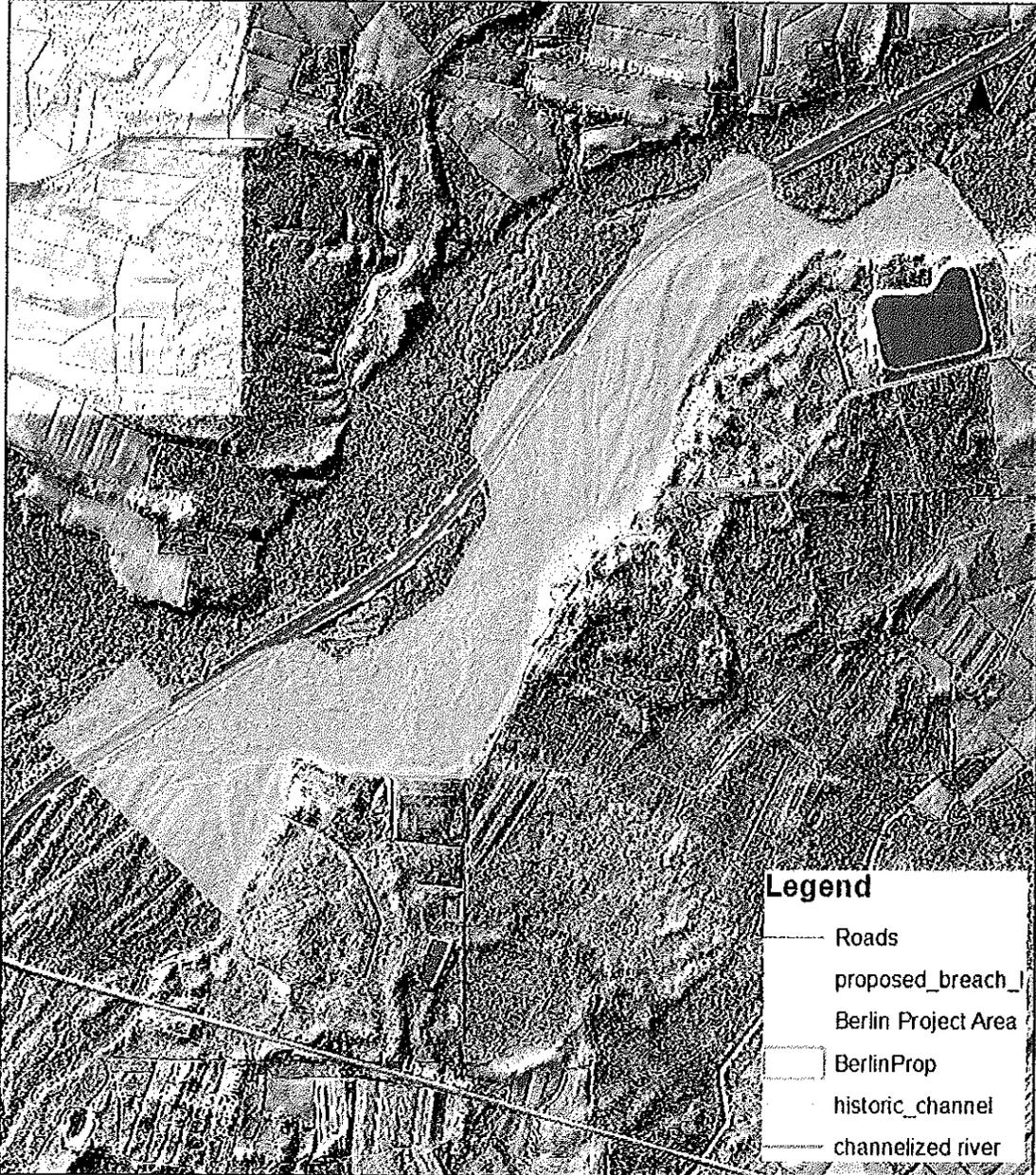
Its: \_\_\_\_\_  
Maryland State Director

Date: \_\_\_\_\_

EXHIBIT A  
LEGAL DESCRIPTION OF THE PROPERTY

Parcels of land located in Berlin, County of Worcester, State of Maryland, containing 196.23 acres, more or less, and being of a portion of that parcel more particularly described in a deed recorded in Book 1744, Page 49; Book 1484, Page 552; and Book 1833, Page 32 in the Worcester County Registry of Deeds, and also being shown as Map 30, Parcel 47; Map 23, Parcel 27; and Map 23, Parcel 26 on the Assessor's maps of Worcester County.

# Exhibit B The Project



0 175 350 700 Meters

Date: 12/31/2015



**MOTION OF THE MAYOR AND COUNCIL No. 2016-09**

A motion of the Mayor and Council of the Town of Berlin approving three (3) Saturday afternoon festivals:

- April 23, 2016
- June 11, 2016
- September 17, 2016
- Event Times: 2 P.M -8 P.M.

The event goals are to introduce Burley Oak customers from the Western Shore of Maryland as well as Delaware – to the Town of Berlin as a whole. Burley Oak has submitted letters of support and petitions of support from neighbors of the property.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ opposed, with \_\_\_\_\_ abstaining.

\_\_\_\_\_  
Elroy Brittingham, Sr. Vice President

\_\_\_\_\_  
Wm. Gee Williams, III, Mayor

ATTEST: \_\_\_\_\_  
Laura Allen, Town Administrator

# Burley Oak Brewing Company



presents...

Explore Berlin

Festival

## **\*Festival will be held on Saturday Afternoon\***

### **Event Dates:**

April 23

June 11

September 17

### **Event Time:**

2pm-8pm

### **Event Goals:**

-To introduce Burley Oak customers, from the western shore of Maryland as well as Delaware- to the Town of Berlin as a whole.

-To create a different draw of business to the Town of Berlin, on a date where it otherwise would not exist.

### **Supporters:**

The Berlin Chamber of Commerce is very excited for an additional venue to promote its members.

The Berlin Mayor & Council has been supportive the past three years for the added business in the Town of Berlin.

We have spoken to several community members and have received nothing less than support. There are 6 names and addresses of people who reside on the streets directly behind the Brewery stating their support.

The Waystead Inn and The Hotel Atlantic, both located in Downtown Berlin, will be giving attendees of the festival a discounted rate for the weekend of the event.

The Dispatch, Cropper's, and the new Town of Berlin property, all located on Old Ocean City Blvd, have expressed their support and have granted permission for the use of their properties for parking for these events.

## Event Plans:

Burley Oak Brewing Company will conduct business as usual inside the tavern during this event- this means there will be approximately 13 beers on draft indoors.

In the parking lot of our property there will be a beer station with approximately 12 different beers also being poured via kegs, i.e.- no glass bottles.

We will be placing temporary snow-fencing around the perimeter of our property line. This will ensure that no guests will be able to leave the property with alcoholic beverages.

There will be live music that will begin at 2pm and end promptly at 8pm outdoors. The bands will be restricted to a designated area with our storage building behind them and will face toward Old Ocean City Blvd (away from the residential community.)

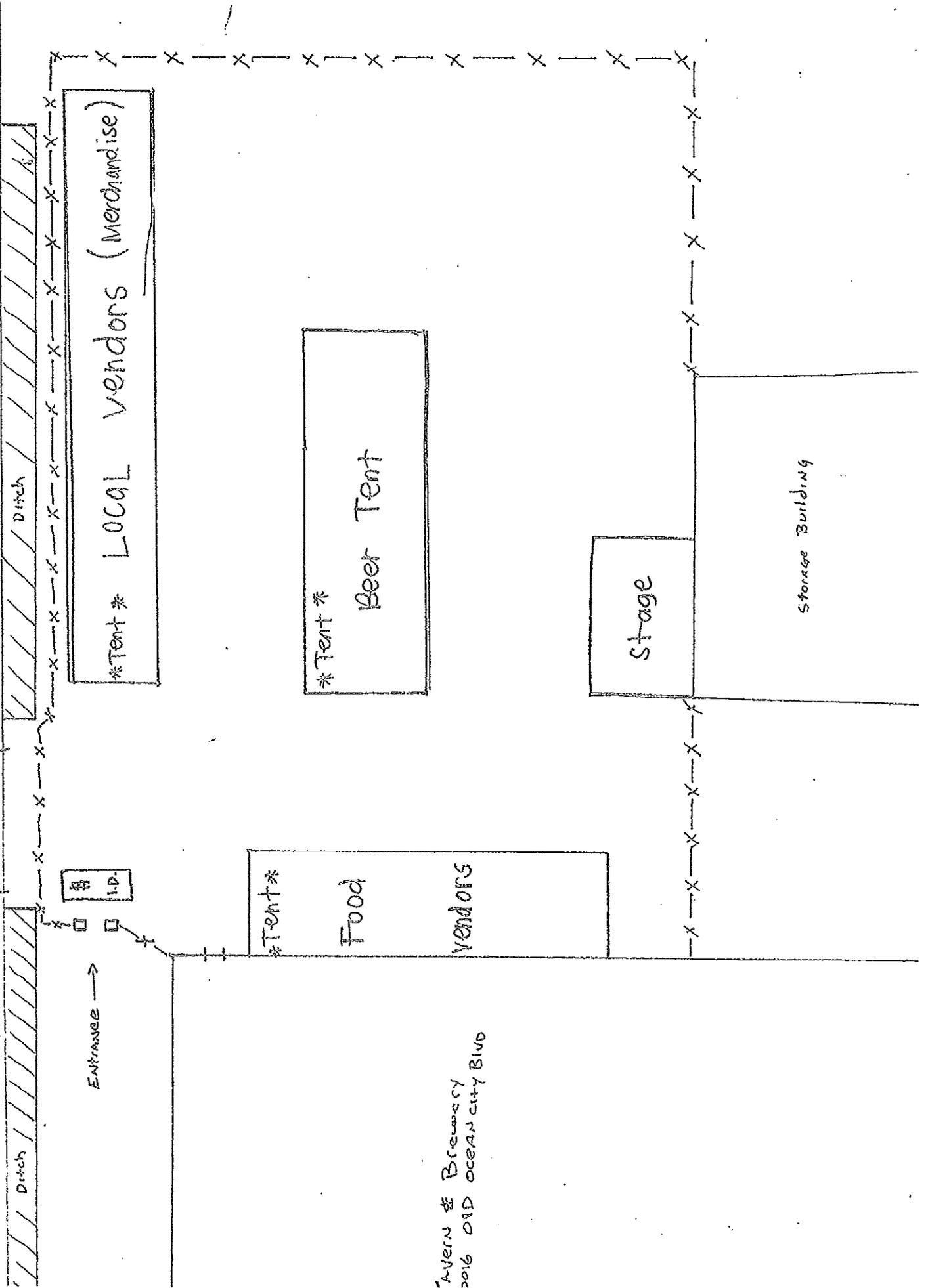
We will extend an invitation to all downtown Berlin merchants to set up their own tent and sell their product. Some of which have already expressed their interest- i.e. TaDa, Bungalow Love, Atlantic Retreat, and others.

We will extend an invitation to all downtown Berlin restaurants to set up their own tent and sell their products. Some of which have already expressed their interest- The Globe, BlackSmith, and Baked Desserts.

Age will be regulated and monitored by a paid security staff at the only entrance/exit for the event. No one under the age of 21 will be permitted to take part in the events.

**\*All alcoholic beverages must be purchased on site at Burley Oak Brewing Company\***

old ocean city Blvd



Ditch

Ditch

Entrance →

\*Tent\* LOCAL vendors (Merchandise)

\*Tent\*

Beer Tent

\*Tent\*

Food vendors

Stage

Storage Building

AVERN & Brewery  
2016 old ocean city Blvd



I would like to say that I am a true supporter of what Burley Oak Brewing Company is striving to do for the community. By hosting events that will invite folks from the entire state of Maryland to our town, they are exposing our town in a way that does nothing but help us grow.

It is exciting to know that Berlin will be the host of several more outdoor events every year. I am happy to support the local community through these events.

I understand that there will be live music outdoors during the dates and times listed below. I trust that Burley Oak will be able to properly regulate the noise level as well as control the use of alcohol during these events.

Explore Berlin Festivals-	2016 - April 23, June 11, September 17	2pm - 8pm
Independence Day Festival-	2016 - July 3	6pm - 11pm

Name	Address	Contact
<u>Kristy Clark</u>	<u>8 Nelson St.</u>	<u>410.713.2104</u>
<u>Amanda Shick</u>	<u>105 Graham Ave.</u>	<u>410-474-8238</u>
<u>Dan Baumgardner</u>	<u>209 Graham Ave.</u>	<u>443 397 0186</u>
<u>Neil Nimrichter</u>	<u>105 Graham Ave</u>	<u>410-915-5940</u>
<u>Byron Kline</u>	<u>203 Graham St.</u>	<u>443-497-4216</u>
<u>Terri Street</u>	<u>209 Graham Ave</u>	<u>(410)430-6581</u>

# CROPPERS INC

410-641-1625

January 22, 2016

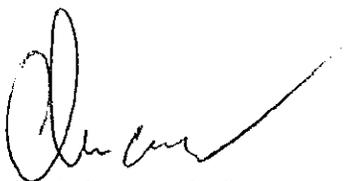
To Whom it may concern,

As the owner of Cropper's Inc., I give permission to Burley Oak Brewing Company for the use of 10013 Old Ocean City Blvd to be used for parking for their outdoor events, occurring on April 23, June 11, and September 27.

We feel that Burley Oak Brewing company will be respectful of our property and won't interfere with business as usual. We understand that Burley Oak will leave our property as it was found and will clean up any garbage left behind.

Any questions or concerns, I will be happy to answer. You can reach me at the number listed above.

Thank you,



Chris & Amanda Cropper  
Cropper's Inc.- Owner  
410-641-1625  
CC Customs- Owner  
410-641-3990



410.641.4775 | Berlin Chamber.org

January 28, 2016

On behalf of the Berlin Chamber of Commerce, I would like to extend my support for Burley Oak Brewing Company in their quarterly on site festivals.

We feel that these events will give the members of the Berlin Chamber of Commerce a wonderful opportunity to expose themselves to a new variety of customers. It is understood that through the distribution of their beer, Burley Oak can reach a market for the town that the Chamber cannot do alone.

In doing these events, Burley Oak is bringing together members of the Town of Berlin as well as members of the Berlin Chamber of Commerce in more ways than one. We appreciate the opportunity to work together and be able to support one another in our business goals.

We are excited for these events and the Board has given their full approval through quorum.

Morgan Coulson

Administrative Assistant

Berlin Chamber of Commerce

410.641.4775

chamberinfo@berlinchamber.org



Feb. 2, 2016

Dear Whom It May Concern,

As the owner of the Maryland Coast Dispatch property, neighboring Burley Oak Brewing Company in Berlin, I give my permission for the property at 10012 Old Ocean City Blvd. to be used as overflow parking for upcoming special events at Burley Oak on April 23, June 11 and Sept. 17.

This permission is with the understanding the parking lot will be left as it was found and that any debris left behind by users will be cleaned up by Burley Oak management.

Should you have any additional questions, please give me a call at 410-641-4561.

Thanks in advance for your consideration in this matter.

Yours Truly,  
J. Steven Green  
Publisher

Cc://  
File/mcd

PO Box 467, Berlin, Md. 21811  
[www.mdcoastdispatch.com](http://www.mdcoastdispatch.com)  
Serving Ocean City Since 1984



**MOTION OF THE MAYOR AND COUNCIL No. 2016-10**

A motion of the Mayor and Council of the Town of Berlin approving twenty-seven (27) Special Events in Berlin, as attached.

State Highway and Town Services paperwork will still be submitted at least six (6) weeks prior to the event to participating departments. The purpose of this Motion of the Mayor and Council is to approve the provision of Town services to these events for the calendar year.

Approved this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ opposed, with \_\_\_\_\_ abstaining.

\_\_\_\_\_  
Elroy Brittingham, Sr. Vice President

\_\_\_\_\_  
Wm. Gee Williams, III, Mayor

ATTEST: \_\_\_\_\_  
Laura Allen, Town Administrator

## 2016 Events

### **Berlin Little League Parade**

Saturday, April 9, 2016

8 am – 9 am

Enjoy opening day as our Berlin Little League baseball teams parade down Main Street to the ball fields. Walk starts at Berlin Fire Company.

Sponsored by Berlin Little League

### **Berlin Spring Celebration**

Saturday, April 9, 2016

10 am – 4 pm

Downtown Main Street

Welcome spring by enjoying a day of fun, food, games for the kids and vendors.

Sponsored by the Berlin Chamber of Commerce

### **Take Pride in Berlin Week**

April 16 – 23, 2016

Town of Berlin

Berlin's Clean-Up Day is Saturday, April 16<sup>th</sup> beginning at 9 am. Volunteer to help clean up or beautify one of our parks or areas throughout town. Free lunch provided afterwards.

Sponsored by the Berlin Parks Commission

### **Spring Just Walk Berlin**

Saturday, May 7, 2016

8:30 am – 11 am

Stephen Decatur Park

Free fun-walk in Stephen Decatur Park in cooperation with the Worcester County Health Department.

Sponsored by the Berlin Parks Commission

### **May Day Play Day celebrates Cool Berlin**

Friday, May 13, 2016

5 pm – 10 pm

Downtown Main Street

Listen to a variety of bands perform. Food Vendors, Beer Garden

Sponsored by Ocean 98.1

### **Berlin Spring Cruisers**

Saturday, May 21, 2016

10 am – 2 pm

Downtown Main Street

Classic cars and cruisers line the streets of Main Street.

Sponsored by the Berlin Chamber of Commerce

**Berlin Memorial Day Parade at Henry Park**

Monday, May 30, 2016

8 am – 5 pm

Dr. William Henry Park and Multipurpose Building on Flower Street

Parade begins at 8 am from Stephen Decatur Middle School to Henry Park featuring bands, cars, dance and music. The day continues at the Henry Park with music, food, vendors and games.

Sponsored by the Berlin Community Improvement Association

**Berlin High Heel Race - CANCELLED**

Friday, June 3, 2016

5:30 pm – 8 pm

Downtown Main Street

A competitive 50 yard race featuring running in high heels. Check out the hilarious costumes and race of the Mayors.

Sponsored by Women Supporting Women

**Berlin Jazz & Blues Bash**

Saturday, June 4, 2016

12 pm – 6 pm

Downtown Main Street

Listen to the sounds of Jazz and Blues. Check out the food vendors and beer garden. Shop our local businesses or craft vendors along the street.

Sponsored by the Berlin Chamber of Commerce

**Berlin Concert on the Lawn**

Sunday, June 12, 2016

6:00 pm – 7:30 pm

Calvin B. Taylor House Museum

Music featuring sounds of bluegrass, gospel or country

Sponsored by the Berlin Heritage Foundation

**Berlin Fireworks – To Be Determined**

Sunday, July 3, 2016

Beginning at dusk at Berlin Falls property

A spectacular array of fireworks to celebrate Independence Day.

Sponsored by Berlin Main Street

**Berlin Concert on the Lawn**

Sunday, July 10, 2016

6 pm – 7:30 pm

Calvin B. Taylor House Museum

Music featuring sounds of bluegrass, gospel or country

Sponsored by the Berlin Heritage Foundation

**Berlin Bathtub Races**

Friday, July 15, 2016

5:30 pm – 8 pm

Downtown Main Street

Friendly but competitive evening of fun as local businesses and sponsors turn ordinary “tubs” into rolling racetubs and vie for the winner of Berlin’s Tale

Sponsored by the Berlin Chamber of Commerce

**Berlin Little Mr. & Miss Peach Festival**

Saturday, August 6, 2016

10 am – 11:30 am

Atlantic Hotel

Pageant to crown the 2016 Little Mr. and Miss Peach. Open to Worcester county boys and girls residents ages 4-7.

Sponsored by Berlin Main Street

**Berlin Peach Festival/Heritage Fair**

Saturday, August 6, 2016

11 am – 4 pm

Calvin B. Taylor House Museum

Community festival featuring pie-baking and pie-eating contests, music, craft demonstrations, games and vendors of handcrafted items and food. Antique vehicles.

Sponsored by Berlin Heritage Foundation

**Berlin Concert on the Lawn**

Sunday, August 14, 2016

6 pm – 7:30 pm

Calvin B. Taylor House Museum

Music featuring sounds of bluegrass, gospel or country

Sponsored by the Berlin Heritage Foundation

**Berlin Jeep Jam – To Be Determined**

Friday, August 26; 9 am – 6 pm

Saturday, August 27; 10 am – 8 pm

Berlin Falls

Obstacle course, mud pit and trail ride competitions

Sponsored by CC Customs and Commander Hotel

**Shakespeare on Berlin Main Street**

Sunday, September 4, 2016

7:30 pm – 9:30 pm

Intersection of Main and Pitts Street

Shakespeare play Cymbeline produced by the Brown Box Theatre. Audience is encouraged to bring lawn chairs.

Sponsored by Berlin Main Street

**Berlin Concert on the Lawn**

Sunday, September 11, 2016

6 pm – 7:30 pm

Calvin B. Taylor House Museum

Music featuring sounds of bluegrass, gospel or country

Sponsored by the Berlin Heritage Foundation

**Paint Berlin Plein Air**

Thursday, September 22 – Saturday, September 24, 2016

10 am – 5 pm

Downtown Berlin

Artists grace our streets, sidewalks and green spaces to create original paintings of our scenic views and historic locations.

Sponsored by Worcester County Arts Council

**Berlin Fiddlers Convention**

Friday, September 23, 2016; Saturday, September 24, 2016 and Sunday, September 25, 2016

Friday – 7 pm – 10 pm; Saturday 12 pm – 5 pm; Sunday 12 pm – 3 pm

Friday & Saturday – Downtown Main Street; Sunday – Calvin B. Taylor House Museum

Music fills the air with music competitions, food and craft vendors and beer garden. Free admission and parking.

Sponsored by the Berlin Chamber of Commerce

**Berlin Fall Cruisers**

Saturday, October 8, 2016

10 am – 2 pm

Downtown Main Street

Classic cars and cruisers line Main Street

Sponsored by the Berlin Chamber of Commerce

**Berlin Oktoberfest**

Saturday, October 15, 2016

12 pm – 5 pm

Downtown Main Street

Hobby Horse race, Music, food and craft vendors, annual Fall sidewalk sale, Beer garden, games and activities for the children and Cornhole tournament.

Sponsored by Berlin Main Street

**Fall Just Walk Berlin**

Saturday, November 12, 2016

8:30 am – 11 am

Stephen Decatur Park

Free fun-walk in Stephen Decatur Park in cooperation with the Worcester County Health Department.

Sponsored by the Berlin Parks Commission

**Berlin Holiday Art Stroll & Tree Lighting**

Friday, November 25, 2016

5:30 pm – 9 pm

Downtown Main Street & Atlantic Hotel

Join us for the annual tree lighting at the Atlantic Hotel and then stroll the streets to enjoy the musicians, artists and shop for holiday bargains.

Sponsored by Berlin Main Street and the Berlin Arts and Entertainment Committee

**Berlin Christmas Parade**

Thursday, December 1, 2016

7 pm

Downtown Main Street

Celebrate the holiday season as people fill the streets to watch the marching bands, dance teams, fire companies and floats while awaiting the arrival of Santa.

Sponsored by Berlin Main Street

**Berlin New Year's Eve Celebration and Ball Drop**

Saturday, December 31, 2016

10 pm – 1 am

Downtown Main Street

Celebrate the arrival of 2017 in Berlin. Food vendors, beer garden, music.

Sponsored by Berlin Main Street

**Berlin Art Strolls**

Every second Friday

5 pm – 8 pm

Downtown Main Street

Stroll the streets and sidewalks to check out the featured artists and musicians in downtown Berlin.

Sponsored by the Berlin Arts and Entertainment Committee

# Historic District Commission Appointment Recommendations

Mayor Williams

# Departmental Reports

Planning Department Staff Report to the Mayor and Council

Meeting of Monday February 8, 2016

There are two requests for rezoning of parcels which require referral to the Berlin Planning Commission to provide a recommendation to the Mayor and Council. Once the Planning Commission has made a recommendation to the Mayor and Council, a public hearing must be held on each, after which the Mayor and Council will vote on the following proposed changes:

1. Worcester County Tax Map No. 301, Parcel 1720, Lot 2A, formerly known as 109 Decatur Street is the site for the new Police Department building. It is currently zoned B-2 Shopping District, which does not allow for this use as permitted by right. The R-1 Residential District does allow "publicly owned buildings and properties of an administrative or public service type..." . The parcel was previously zoned R-1 before the Town's acquisition, and neighboring parcels are also within the R-1 District.
2. 13, 15, 19, and 21 Gay Street, Tax Map 300, Parcels 1124, 1123, 1122, 1121 are all currently zoned R-2 Residential District and request a change to B-1 Town Center District which surrounds the parcels to the north and across Gay Street to the east. The owner of #15 Gay Street would like to construct a building comprised of two ground level retail spaces with two dwelling units above as commonly exists in the downtown area and is permitted by right in the B-1 Town Center District. The change in zoning would not preclude the owners of the four properties from continuing their use as single family dwellings, but provide some flexibility for future mixed uses and presumably raise their property values.

Article III, "District Changes and Other Amendments", Section 108-214 of the Town Code states in part, "Whenever the public necessity, convenience, general welfare or good zoning practice requires..." the Mayor and Council may amend, supplement, or change classifications of property.

The Police Department certainly provides an opportunity to satisfy all four requirements.

The growth of the downtown area has created the need for more retail and apartment space and this request fulfills all four of the criteria stated in Section 108-214 above.

- MAP 301, PARCEL 1720, LOT 2A (FORMERLY 109 DECATUR STREET) TO BE REZONED FROM B-2 SHOPPING DISTRICT TO R-1 RESIDENCE DISTRICT



received  
1/27/2016

The Mayor and Town Council of Berlin  
10 William Street  
Berlin, Md. 21811

1/26/2016

Dear Mayor and Town Council of Berlin,

We, the undersigned, are sending this letter of request petitioning The Mayor and Town Council for the rezoning of four parcels on Gay Street. The request is to change the Zoning Classification from R-2 Residence District to B-1 Town Center District. With the successful growth of downtown there has been a change in character of the neighborhood from when it was originally zoned. A change in zoning would allow for these parcels to be better utilized for opportunities such as ground level retail space and affordable apartment space above. Thank you for your time and considering this change.

Property Owners:

Dora Froehlich Date 1/26/2016

Dora Froehlich  
13 Gay Street/ Parcel 1124  
443-880-2145

P. Vorsteg Date 1/26/2016

Vorsteg Enterprises LLC.  
Patrick Vorsteg  
15 Gay Street/ Parcel 1123  
410-375-1035

Florence J. Dennis Date 1-26-2016

Florence Dennis  
19 Gay Street/ Parcel 1122  
410-641-9123

\_\_\_\_\_ Date \_\_\_\_\_

Ron Diesinger  
21 Gay Street/Parcel 1121  
610-287-5661

The Mayor and Town Council of Berlin  
10 William Street  
Berlin, Md. 21811

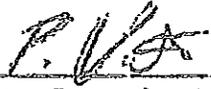
1/26/2016

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Property Owners:

\_\_\_\_\_ Date \_\_\_\_\_  
Dora Froehlich  
13 Gay Street/ Parcel 1124  
443-880-2145

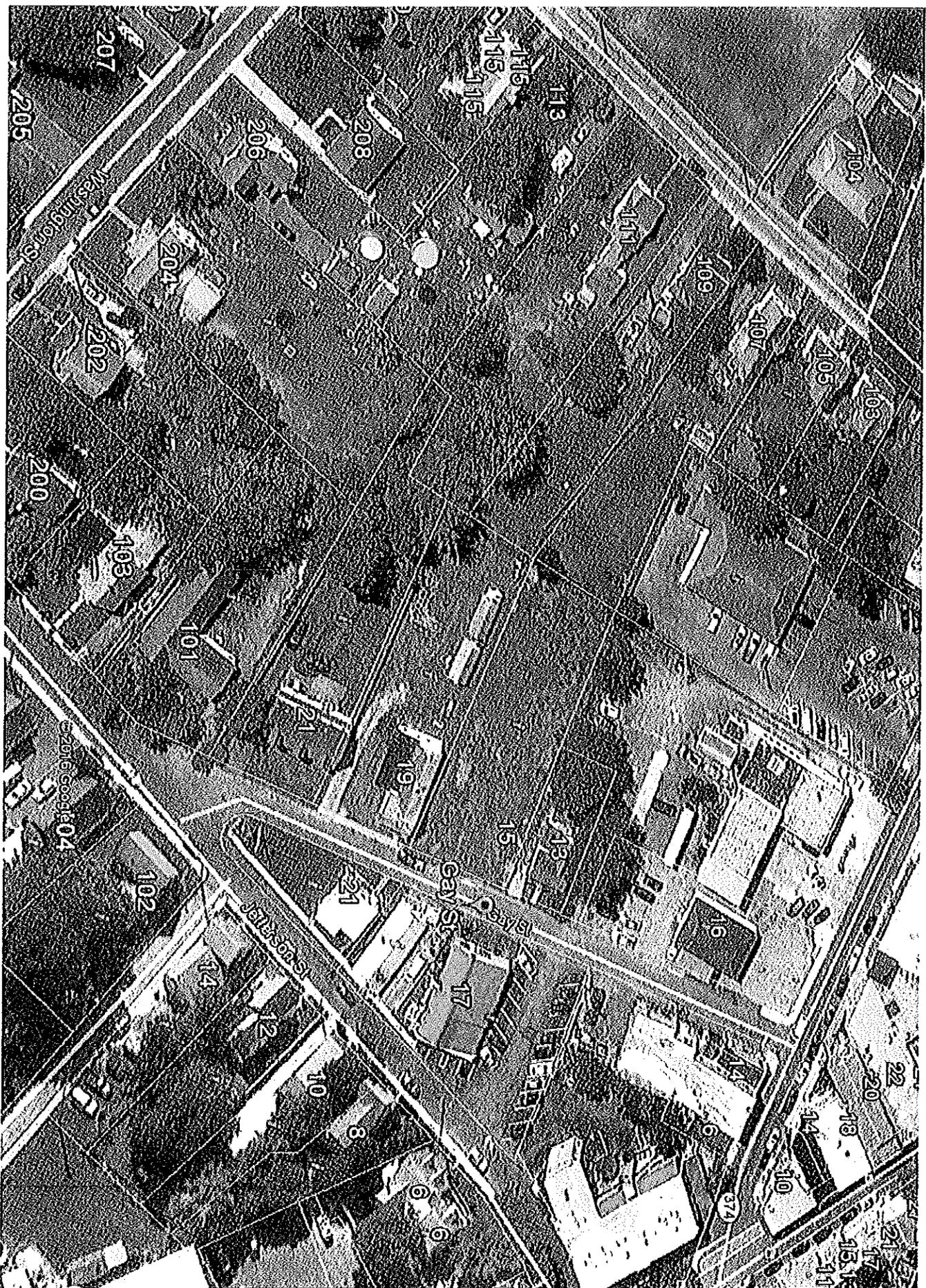
 \_\_\_\_\_ Date 1/26/2016  
Vorsteg Enterprises LLC.  
Patrick Vorsteg  
15 Gay Street/ Parcel 1123  
410-375-1035

\_\_\_\_\_ Date \_\_\_\_\_  
Florence Dennis  
19 Gay Street/ Parcel 1122  
410-641-9123

 \_\_\_\_\_ Date 1/28/16  
Ron Diesinger  
21 Gay Street/ Parcel 1121  
610-287-5661

215-450-1970

- MAP 300, PARCELS 114, 1123, 1122, 1121 A.K.A. 13, 15, 19, 21 GAY STREET  
TO BE REZONED FROM R-2 RESIDENTIAL DISTRICT TO B-1 TOWN CENTER DISTRICT



**Sec. 108-193. Actions of board of appeals.**

(a) In exercising its powers, the board of appeals may, in conformity with the provisions of Md. Ann. Code art. 66B, § 4.07:

- (1) Wholly or partly reverse the order, requirement, decision, or determination from which the appeal is taken;
- (2) Wholly or partly affirm the order, requirement, decision, or determination from which the appeal is taken;
- (3) Modify the order, requirement, decision, or determination from which the appeal is taken; or
- (4) Issue a new order, requirement, decision, or determination.

(b) The board shall have all the powers of the administrative officer from whom the appeal is taken.

(Code 1977, § 107-68(F); Ord. No. 2000-10, 9-25-2000)

**State law reference**—Similar provisions, Md. Ann. Code art. 66B, § 4.07(h).

**Sec. 108-194. Repeated applications.**

If an application or appeal is disapproved by the board of appeals, thereafter the board shall not be required to consider another application for substantially the same proposal, on the same premises, until after one year from the date of such disapproval. If advertised and thereafter the applicant withdraws the application or appeal, he shall be precluded from filing another application or appeal for substantially the same proposal on the same premises for one year.

(Code 1977, § 107-68(G); Ord. No. 2000-10, 9-25-2000)

**Sec. 108-195. Court review.**

Any person or persons, jointly or severally, aggrieved by any decision of the board of appeals, or any taxpayer, officer, department, board or bureau of the town, may appeal the same to the circuit court for the county. If, upon the

hearing, it shall appear to the court that the testimony is necessary for the proper disposition of the matter, it may take evidence or appoint a referee to take such evidence as it may direct and report the same to the court with his findings of fact and conclusions of law, which shall constitute a part of the proceedings upon which the determination of the court shall be made. The court may reverse or affirm, wholly or partly, or modify the decision brought up for review. Appeals from such determinations may be taken to the court of special appeals as provided by law.

**State law reference**—Appeals, Md. Ann. Code art. 66B, § 4.08.

(Code 1977, § 107-68(H); Ord. No. 2000-10, 9-25-2000)

**Secs. 108-196—108-213. Reserved.****ARTICLE III. DISTRICT CHANGES AND OTHER AMENDMENTS****Sec. 108-214. Amendments to zoning regulations, zoning map and comprehensive plan.**

(a) Whenever the public necessity, convenience, general welfare or good zoning practice requires, the Mayor and Council may, after recommendation by the planning and zoning commission and subject to the procedure set forth in this article, amend, supplement or change the regulations, district boundaries or classifications of property now or hereafter established by this chapter or amendments thereof. Such amendment, supplement or change may be initiated by resolution of the Mayor and Council, by motion of the planning and zoning commission or by petition of any property owner or contract purchaser addressed to the Mayor and Council.

(b) The Mayor and Council hereby expresses its recognition of the fact that sections of the community are changing from a rural to a residential, commercial, industrial or other character; and, although an attempt has been made in

the comprehensive plan to anticipate and direct such growth along desirable lines, it is inevitable that no such plan can be perfect or everlastingly valid. It anticipates, therefore, that the comprehensive plan will need amending from time to time, as contemplated and authorized by Md. Ann. Code art. 66B, § 3.05, and that the zoning map must also be amended from time to time in order that it may continue to be in conformity with such comprehensive plan, as required by Md. Ann. Code art. 66B, §§ 4.02, 4.03, 4.04 and 4.05.  
(Code 1977, § 107-72; Ord. No. 2000-10, 9-25-2000)

**Sec. 108-215. Procedure for change.**

(a) Any proposed amendment, supplement or change originating with or received by the Mayor and Council shall first be referred to the planning and zoning commission for investigation and recommendation. The planning and zoning commission shall cause such investigation to be made as it deems necessary and for this purpose may require the submission of pertinent data and information by any person concerned, may hold such public hearing as are provided by its own rules and shall submit its report and recommendation within 60 days unless an extension of time is granted.

(b) After receiving the recommendation of the planning and zoning commission on any proposed amendment, supplement or change and before adopting such amendment, the Mayor and Council shall hold a public hearing in relation thereto, at which hearing parties in interest and citizens shall have an opportunity to be heard. At least 15 days' notice of the time and place of such hearing shall be published in a paper of general circulation in the community once each week for two successive weeks. The first notice of the hearing shall be published at least 14 days before the hearing. The property in question shall be posted conspicuously with a notice of the hearing.

(c) No substantial change in or departure from the proposed amendment as recommended by the planning and zoning commission shall be made unless the same be resubmitted to said commission for its further recommendation.

(d) The Mayor and Council may impose such restrictions, conditions and limitations with regard to the proposed amendment, supplement or change as conferred by Md. Ann. Code art. 66B upon the county commissioners.

(e) A filing fee shall be charged for processing an application for a change in zoning, as may be determined by the Mayor and Council.

(f) Every application for a change in zoning district boundaries shall be accompanied by a plat drawn to such scale as the planning director shall require, showing the existing and proposed boundaries and such other information as he may need to enable him to properly locate and plot the amendment on the official zoning map. It shall be the duty of the planning director to change the official zoning map promptly upon the adoption of any amendment so that there will always be an up-to-date public record of the zoning districts.

(Code 1977, § 107-73; Ord. No. 2000-10, 9-25-2000)

**Secs. 108-216—108-238. Reserved.**

**ARTICLE IV. EXCEPTIONS AND MODIFICATIONS**

**Sec. 108-239. Application of provisions.**

The regulations specified in this chapter shall be subject to the following exceptions, modifications and interpretations.

(Code 1977, § 107-53; Ord. No. 2000-10, 9-25-2000)

**Sec. 108-240. Use of existing lots of record.**

In any district where dwellings are permitted, a single-family dwelling may be located on any

# Council Correspondence

4767 Snow Hill Road  
Post Office Box 159  
SNOW HILL, MARYLAND 21863



**WorCOA**  
Worcester County Commission on Aging, Inc.

TEL: 410-632-1277  
FAX: 410-632-2613

[www.worcoa.org](http://www.worcoa.org)

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January 26, 2016

Town of Berlin  
10 William St  
Berlin, MD 21811

Dear Town of Berlin,

Thank you for your donation to the Worcester County Commission on Aging in memory of Louise Gulyas. Your contribution will go directly to the Ocean City Senior Center to support programs for participants. We appreciate your acknowledgement of our work for the seniors. We are a non-profit organization and rely on generous contributions such as yours.

Thank you again for helping the elderly of Worcester County.

Very truly yours,

LuAnn Siler, M.Ed.  
Director of Senior Programs

Worcester Adult Medical  
Day Services  
4767 Snow Hill Road  
Snow Hill, MD 21863  
410-632-0111

Northern Worcester  
County Senior Center  
10129 Old Ocean City Blvd.  
Berlin, MD 21811  
410-641-0515

Ocean City  
Senior Center  
104 41st Street  
Ocean City, MD 21842  
410-289-0824

Snow Hill  
Senior Center  
4767 Snow Hill Road  
Snow Hill, MD 21863  
410-632-1277

Pocomoke  
Senior Center  
400B Walnut Street  
Pocomoke City, MD 21851  
410-957-0391



COMMISSIONERS  
MADISON J. BUNTING, JR., PRESIDENT  
MERRILL W. LOCKFAW, JR., VICE PRESIDENT  
ANTHONY W. BERTINO, JR.  
JAMES C. CHURCH  
THEODORE J. ELDER  
JOSEPH M. MITRECIĆ  
DIANA PURNELL

OFFICE OF THE  
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER  
MAUREEN F.L. HOWARTH  
COUNTY ATTORNEY

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103  
SNOW HILL, MARYLAND  
21863-1195

January 19, 2016

JAN 22 '16 PM 12:46

Ms. Laura Allen, Town Administrator  
Berlin Mayor & Council  
10 Williams Street  
Berlin, MD 21811

Dear Laura:

The County Commissioners cordially invite you and the Mayor and Council to our usual meeting with municipal officials to discuss grant requests on Tuesday, March 1, 2016 at 10:30 a.m. in the Commissioners Meeting Room of the County Government Center.

We recognize the County's obligation to provide a certain level of service to the citizens of Worcester County and it is our hope to be able to provide some level of funding to each of the municipalities. Please submit your request for any County grant funding to our Budget Officer, Kathy Whited, by Wednesday, February 24, 2016.

The Commissioners and I will do our very best to ensure that the financial resources available to the County are allocated in a manner, which will bring about the best possible service to all of the people.

Sincerely,

Madison J. Bunting, Jr.  
President

JB/kw

HAL GLICK DISTINGUISHED SERVICE AWARD GALA  
11036 Worcester Highway  
Berlin, MD 21811

Town of Berlin  
10 William Street  
Berlin, MD 21811

FEB 3 '16 PM12:02

January 29, 2016

Re: Your Contribution of \$1,500.00 To The Hal Glick Award Gala

Dear Town of Berlin,

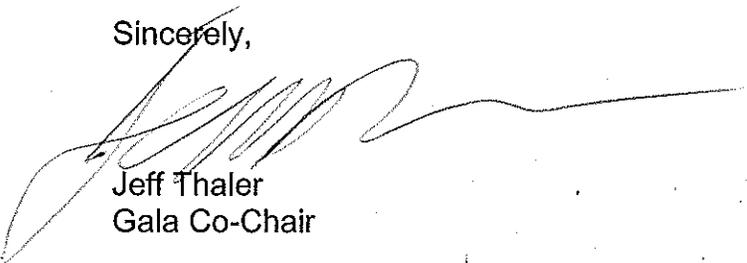
This is to acknowledge your contribution referenced above donated to the November, 2015 Hal Glick Distinguished Service Award Gala.

As the Hal Glick Award committee is a 501(c) (3) non-profit entity, your contribution is tax deductible for its full amount, less \$60 per meal purchased with your ticket or sponsorship. If your contribution was an outright donation and you did not attend the Gala, your full donation is tax deductible. Please note that our Federal ID Tax number is 52-1651703.

Please consult your tax professional for final tax treatment of your Gala payment.

On behalf of all of us associated with this event, much appreciation and thanks for your generous participation in this year's event. We hope to see you at our next Hal Glick Distinguished Service Award Gala, date to be determined. Best regards until then.

Sincerely,



Jeff Thaler  
Gala Co-Chair

Join us for a

# "Taste of the Eastern Shore"

to be held

February 11, 2016

5:30 to 7:30 p.m.

Loews Hotel

Annapolis

RSVP to

[rsvp@totesmd.org](mailto:rsvp@totesmd.org) or (410) 341-8989

